

# Subgrantee Training

October 30, 2025



# Montana Board of Crime Control

- Administration including Information Technology
- Fiscal Services
- Grant Programs
- Statistical Analysis Center
  - National Incident-Based Reporting System
  - Criminal Justice Data Warehouse

# Montana Board of Crime Control State Administering Agency

Board of Crime  
Control

Youth Justice  
Council

## State Administering Agency

- Set a plan for reducing crime and victimization.
- Guide the use of the grant funds.
- To promote public safety.
- Implement structural reforms that improve the administration of justice.

# Mission

Proactively contribute to public safety, crime prevention and victim assistance through planning, policy development, and coordination of the justice system in partnership with citizens, government, and communities.

# Vision

Montana is a safer place to live because the Montana Board of Crime Control leads and fosters excellent and effective coordination among federal, state, tribal and local government and the Board. Through the Board's leadership, resource sharing and collaboration are the norm.

# What does the Board do?



SET AGENCY GOALS AND  
OBJECTIVES



GUIDE POLICY & FUNDING  
PRIORITIES



ALLOCATE FUNDS

Provide opportunities and resources to strengthen and sustain victim services.

Coordinate efforts to collect criminal justice data across the state.

Support prevention and reduction of crime through education, enforcement, and interventions.

2025-2026  
Strategic  
Goals

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Montana Board of Crime Control

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Questions



# SAC Overview

- *Statistical Analysis Centers (SACs) are units or agencies at the State government level that use operational, management, and research information from all components of the criminal justice system to conduct objective analyses of statewide and systemwide policy issues.*
- *There are currently SACs in 53 States and territories. Montana's SAC is housed with in the Montana Board of Crime Control.*
- *Montana SAC's reporting and analysis products:*
  - *UCR/NIBRS*
  - *Law Enforcement Employment Survey*
  - *Law Enforcement Officers Killed or Assaulted (LEOKA)*
  - *Use-of-Force*
  - *Law Enforcement Suicide Data Collection (LESDC)*
  - *Death in Custody (DCRA)*
  - *Crime dashboards*
  - *Legislative requests*
  - *Integrated Criminal Justice Data Warehouse*





**Questions**

# What is a Grant Manager?

## Federal level

- Responsible for the successful administration of grants at federal level
- Review and apply for federal grants
- Prepare and submit reports to the federal funding agency
- Adhere to federal rules and guidelines

## State level

- Advocate for sub-grantees and their needs
- Review applications for awards and prepare for consideration by the Board of Crime Control.
- Coordinate with Fiscal to review payment and travel requests
- Prepare and revise funding opportunities
- Regular travel within Montana to conduct monitoring
- Collaborate with sub-grantees to ensure that their needs are met

# Allocation Process



# GOVDELIVERY Notices

## MBCC EMAIL UPDATES

Subscribe to our MBCC mailing lists to receive email notifications about funding opportunities, Board and Committee meeting dates, and more.

✉ Subscribe with GovDelivery



Dear Meaghan,

A new funding opportunity will be released by the Montana Board of Crime Control (MBCC) on **Monday, October 18th**.

The Delinquency Prevention Program (DPP) is designed to prevent delinquency among at-risk youth in rural and/or impoverished areas using restorative justice interventions, coordination of care, and mentoring. Units of local government (cities, counties, and school districts) are eligible to apply. These agencies may subaward or contract with other local organizations to implement the program. MBCC anticipates awarding a total of about \$895,000 to two applicants.

MBCC will host two webinars prior to the release date to provide information about the program and answer questions. The first webinar will begin on **Thursday, September 23rd at 2:00 p.m.** and the second webinar will be held on **Wednesday, October 6th at 9:00 a.m.**

The presentation has been pre-recorded and posted on the MBCC website under **2022 Delinquency Prevention Program (DPP)** at <https://mbcc.mt.gov/Funding/Grant-Offerings/>. The program manager, Rachel Gemar, is available to answer questions prior to the funding opportunity release date on October 18th. Please send your questions via email to [Rachel.Gemar@mt.gov](mailto:Rachel.Gemar@mt.gov) or call (406) 444-2056.

Sincerely,

Montana Board of Crime Control  
[mbcc@mt.gov](mailto:mbcc@mt.gov)  
(406) 444-3604

OJP Office of Justice Programs

OVC Office for Victims of Crime

VOCA Victims of Crime Act

Type: Formula Program Staff: Misti, Jackie, Erin Fiscal Staff: Kelly, Elena, Zach

Annual funding opportunity for applicants who offer comprehensive specialized services, tailored to the distinct needs of victims of crime under the Victims of Crime Act to support all components of the criminal justice system. Services are defined as those efforts that: 1. respond to the emotional and physical needs of crime victims; 2. assist primary and secondary victims of crime to stabilize their lives after a victimization; 3. assist victims to understand and participate in the criminal justice system; and 4. provide victims of crime with a measure of safety and security

SVLP Victim Liaison Project

OJJDP Office of Juvenile Justice & Delinquency Prevention

Title II Title II Formula Grant

Type: Formula Program Staff: Jeremy, Peter Fiscal Staff: Zach

Provides funding for state and local efforts to prevent juvenile delinquency; support the well-being of youth involved, or at risk of being involved, in the juvenile justice system; develop and sustain state level juvenile justice reform to improve positive youth outcomes; work to eliminate racial and ethnic disparities in the juvenile justice system; and ensure compliance with the requirements of the JJDPA Act.

DPP Delinquency Prevention Program

Type: Formula Program Staff: Jeremy Fiscal Staff: Zach

Provides funding to prevent

BJA Office of Juvenile Justice & Delinquency Prevention

JAG Juvenile Assistance Grant

Type: Formula Program Staff: Erin Fiscal Staff: Peter

Began with the Omnibus Crime Control and Safe Streets Act of 1968, to strengthen and improve the operation of law enforcement functions in states and is designed to support all components of the criminal justice system.

Byrne SCIP Byrne State Crisis Intervention Program

Type: Formula Program Staff: Erin Fiscal Staff: Peter The purpose of this funding is to prevent or reduce crime and violence, with a particular focus on gun violence and programs and initiatives that target the risk factors that are likely to lead to this kind of violence.

RSAT Residential Substance Abuse Treatment Program

Type: Formula Program Staff: Erin Fiscal Staff: Maia

Assists states and local governments to develop and implement substance abuse treatment programs in state, local, and tribal correctional and detention facilities; as well as create and maintain community-based aftercare services for offenders.

PSN Project Safe Neighborhood

Type: Formula Program Staff: Erin Fiscal Staff: Peter PSN is designed to create and foster safer communities through a sustained reduction in violent crime and gun violence, and supporting gang task forces.

SMART Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking

SORNA Sex Offender Registration and Notification Act

Type: Formula Program Staff: Erin Fiscal Staff: Maia

Designated by the US DOJ to provide guidance and assistance to jurisdictions in implementing standards in their sex offender registration and notification programs.

BJS Bureau of Justice Statistics

NCHIP National Criminal History Improvement Program

Type: Formula Program Staff: Janice Fiscal Staff: Maia

BJS provides direct awards and technical assistance to states and localities to improve the quality, timeliness, and immediate accessibility of criminal-history records and related

OVW Office on Violence Against Women

VAWA STOP (Services-Training-Officers-Prosecutors) Violence Against Women Act (VAWA)

Type: Formula Program Staff: Jackie Fiscal Staff: Kelly

Enhances the capacity of local communities to develop and strengthen law enforcement and prosecutive strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women.

HRT Improving Criminal Justice Responses Grant - High Risk Teams

Type: Discretionary Program Staff: Tawny Fiscal Staff: Maia

The ICJR Program encourages state, local, and tribal governments and courts to treat domestic violence, dating violence, sexual assault, and stalking as serious violations of criminal law requiring the coordinated involvement of the entire criminal justice system

SASP Sexual Assault Services Program

ACF The Administration for Children & Families

FVPSA Family Violence Prevention Services Act

Type: Formula Program Staff: Misti Fiscal Staff: Maia

The Family Violence Prevention and Services Act (FVPSA) is the primary federal funding stream dedicated to the support of emergency shelter and related assistance for victims of domestic violence and their children. The FVPSA Program recognizes the interrelated aspects of domestic violence with homelessness, economic hardship, workplace readiness, physical and behavioral health concerns, culturally specific needs, and meeting the needs of children exposed to family violence. These coordinated efforts ensure that survivors can more easily access supportive services, violence-prevention resources, health care, housing, early childhood education, and much more.

MT MONTANA BOARD OF CRIME CONTROL

DVI Domestic Violence Intervention Program

Type: State Funds Program Staff: Criselda Fiscal Staff: [name] Annual grant program to develop or continue a misdemeanor probation or offender intervention program for offenders convicted of Partner Family Member Assault to increase offender accountability and victim safety and reduce recidivism.

JDR Juvenile Detention Regional General Fund Reimbursement Allocations

Type: State Funds Program Staff: Criselda Fiscal Staff: Maia Juvenile detention grants are to five juvenile detention throughout Montana. A designated county applies for and receives to assist counties in their

About MBCC Grants

# JRJ – John R. Justice Student Loan Repayment Program

- Provides loan repayment assistance for local, state and federal public defenders and local and state prosecutors who commit to continued employment as public defenders and prosecutors for a period of 3 years



# COVERDELL-Paul Coverdell Forensic Science Improvement Grants Program

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Coverdell are funds used to help improve forensic science and medical examiner/coroner services, including services provided by laboratories operated by states and units of local government.

There are two categories under the Paul Coverdell Grants Program – Formula and Discretionary/Competitive.

**MBCC is the designated recipient of the Formula portion of the grant.**

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**Coverdell grants must be used for one or more of these six purpose areas:**

1. To improve the quality and timeliness of forensic science or medical examiner/coroner services in the state.
2. To eliminate a backlog in the analysis of forensic science evidence.
3. To train, assist, and employ forensic laboratory personnel.
4. To address emerging forensic science issues (such as statistics, contextual bias, and uncertainty of measurement) and emerging forensic science technology.
5. To educate and train forensic pathologists.
6. To facilitate accreditation and certification to medicolegal death investigators.

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Montana has two accredited State Crime Labs that together make up the Montana State Crime Lab under the Forensic Science Division of the Montana Department of Justice. The Montana State Crime Lab is the only recipient of Coverdell funds in the state.



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# Questions

# Byrne SCIP

- As authorized by the Bipartisan Safer Communities Act of 2022, the Byrne State Crisis Intervention Program (Byrne SCIP) provides formula funds to implement state crisis intervention court proceedings and related programs or initiatives.
- This program furthers the U.S. Department of Justice's mission by assisting state, local, and tribal efforts to prevent or reduce crime and violence, with a particular focus on gun violence and the programs and initiatives that target the risk factors that are likely to lead to this kind of violence. Eligible applicants include local governments (city, county, township, town, federally recognized American Indian tribes), organizational units of government such as prosecutor's office, law enforcement agency, public health agency, school, or court system, and nonprofit agencies.
- No match requirements.
- Funding opportunity closed in September 2025. Final Board decisions for funded projects will occur in December.



# Justice Assistance Grant (JAG)



The Bureau of Justice Assistance (BJA), Edward Byrne Memorial Justice Assistance Grant (JAG) program is the primary provider of federal criminal justice funding to states and units of local government.

JAG funds awarded to a state may be used to hire additional personnel and/or purchase equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following program areas:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs
- Crime victim and witness programs (other than compensation)
- Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams

Next funding opportunity is Spring 2026, depending on availability of federal funding.

Sub-grant project periods run for one year from July 1<sup>st</sup> through June 30<sup>th</sup>. A 30% match is required.

The current JAG strategic plan allocates funds to Multi-Jurisdictional Drug Task Forces. MBCC may occasionally fund other criminal justice programs if additional JAG funds become available.

# Residential Substance Abuse Treatment (RSAT)

- The Residential Substance Abuse Treatment (RSAT) Program is a formula grant program that enhances the capabilities of state, local, and tribal governments to provide residential substance use disorder (SUD) treatment to adult and juvenile populations during detention or incarceration, initiate or continue evidence-based SUD treatment in jails, prepare individuals for reintegration into the community, and assist them and their communities throughout the reentry process by delivering community-based treatment and other recovery aftercare services.
- Historically this has only been available to state agencies and units of local government performing law enforcement functions. **However, it is now available to non-profit organizations as well.**
- Funds may be used to implement four types of programs: prison-based, jail-based, pretrial and aftercare.
- Next funding opportunity is dependent on the date of the federal application.
- 25% Match required.



Questions



# Title II- Program Overview



## Federal Initiative

Juvenile Justice Program is a federally funded initiative aimed at improving the juvenile justice system in the state of Montana.



## Enhancing Juvenile Justice

The program is designed to enhance various aspects of the juvenile justice system, including rehabilitation, prevention, and community involvement.




## Targeting Montana

The program specifically focuses on the state of Montana, addressing the unique challenges and needs of the juvenile justice system in this region.

The Title II Juvenile Justice Program is a comprehensive federal initiative that aims to strengthen and improve the juvenile justice system in the state of Montana, addressing key areas of concern and promoting positive outcomes for youth.



**Questions**



# VAWA (STOP)- Violence Against Women Act

- Services
- Training
- Officers
- Prosecution

The Services, Training, Officers, Prosecution (STOP) Violence Against Women Act (VAWA) formula funds are allocated from the Office on Violence Against Women (OVW) to fund Law Enforcement agencies, City and County governments, and Non-Profit Organizations that offer assistance to victims of domestic violence, dating violence, stalking, and sexual assault.

- 25% Match
- Award period: 1 Year



A photograph of a classroom where several students have their hands raised. The background is a green chalkboard. The word "Questions" is overlaid in white text on the left side of the image.

Questions

# VOCA- Victims of Crime Act

- The Office for Victims of Crime, VOCA Victim Assistance formula funds are allocated to programs that provide direct services to crime victims.
- The VOCA Crime Victims Fund is financed by fines and penalties paid by convicted federal offenders, forfeited appearance bonds, special forfeitures of collateral profits from crime, penalties, and special assessments collected by U.S. Attorneys' Offices, federal U.S. courts, and the Federal Bureau of Prisons.
- Award cycle 2 year
- 20% Match required



# FVPSA- Family Violence Prevention and Services Act

Family Violence Prevention and Services Act (FVPSA) funding is designed to assist states in their efforts to support the establishment, maintenance, and expansion of programs and projects to:

- Providing shelter and other supportive services for victims and their children
- Coordinating statewide improvements within local communities, social service systems, and programming
- Regarding the prevention and intervention of domestic violence through the leadership of State Domestic Violence Coalitions and FVPSA State Administrators
- Increasing public awareness about the prevalence of domestic violence, dating violence and family violence
- Supporting local and community-based domestic violence programs with specialized technical assistance addressing emerging issues such as trauma-informed care; the co-occurrence of domestic violence and child maltreatment; culturally specific domestic violence services; and effective interventions for children exposed to domestic violence
- 20% match





Questions?

# Domestic Violence Intervention: DVI

- ▶ MCA 44-7-201. Domestic violence intervention program. (1) The Montana Board of Crime Control shall use the money in the domestic violence intervention account established by 44-7-202 to fund domestic violence intervention programs to provide grants to:
- ▶ (a) Communities for misdemeanor probation officers or compliance officers to monitor compliance with court-ordered requirements for offenders convicted of or charged with the offense of partner or family member assault under 45-5-206, the offense of strangulation of a partner or family member under 45-5-215, or of a violation of an order of protection under 45-5-626
- ▶ (b) a court to implement an offender intervention program that meets the standards adopted in 44-7-210

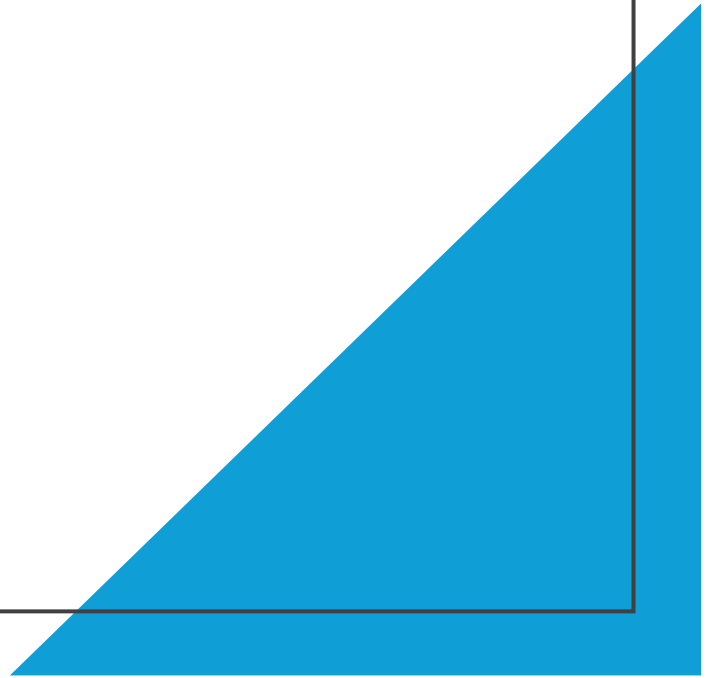




# CIT: Crisis Intervention Training Program

- CIT training assists law enforcement officers, detention staff, dispatchers and first responders of many community service providers in engaging, assessing, and assisting individuals in crisis with mental and/or co-occurring substance disorders
- Teaches and/or enhances skills needed to better engage individuals in crisis that present with mental health and/or co-occurring substance disorders

Questions?

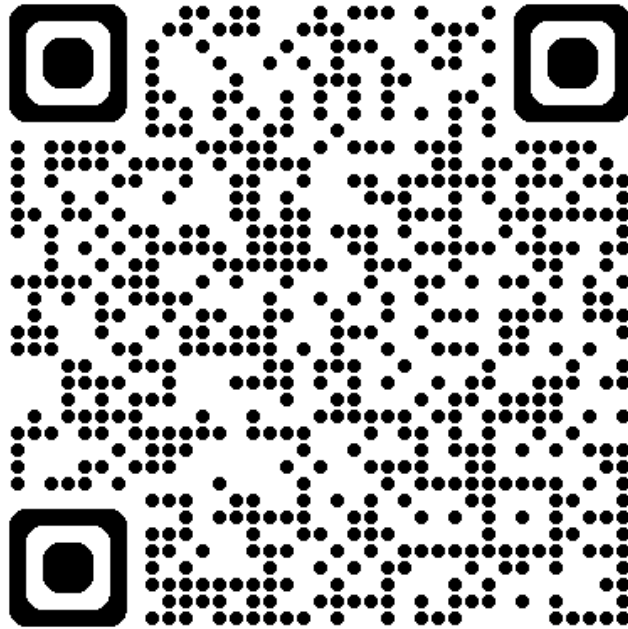




Get with the Program

# GOVDELIVERY Notices

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*"Is it just me or are these review panels getting a lot tougher?"*

# Competitive Application Process



RFP/ Opportunity opens



Application



Offerors Call



Scoring

Must score higher than 60%



Committee meeting



Board Meeting



Award Acceptance

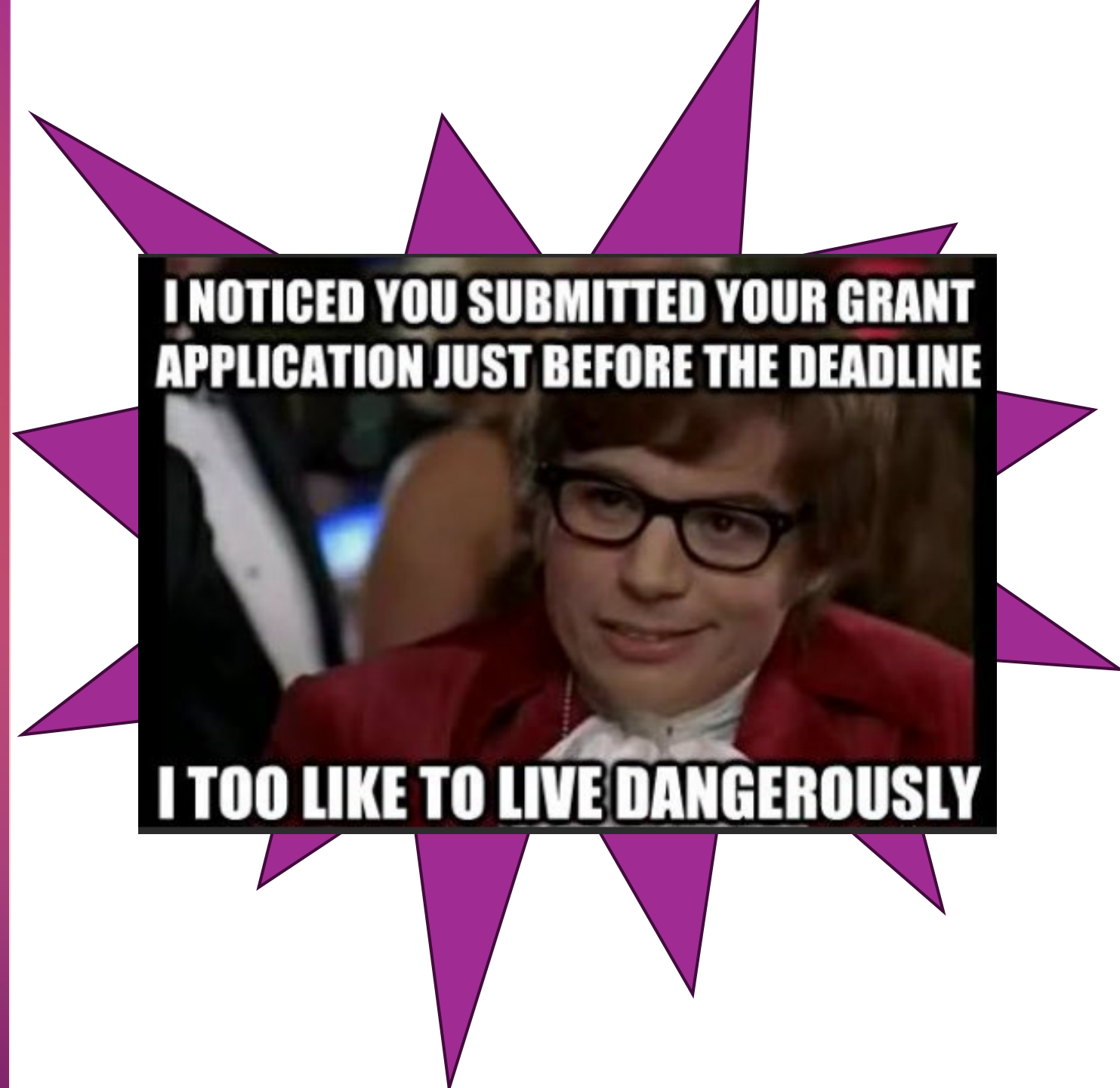
# Best Practices for Applications

- Thoroughly read the funding opportunity
  - ❑ Are you eligible and able to meet all special conditions and program-specific requirements?
  - ❑ Do you meet any priority areas (if applicable)? How?
  
- Carefully read instructions for each section in the funding opportunity
  - ❑ Use headings, subheadings, and bolded words to draw attention to the question and your response
  - ❑ What steps will you need to take? In what order?  
*(SAM registration, Civil Rights Training, etc.?)*
  
- Attend the Offeror's call and AmpliFund call dates
  - ❑ If possible, contact your program specialist with questions *prior* to the release date
  - ❑ After the release date, please submit questions via email as specified in the solicitation

*Always check the MBCC website Q&A page prior to submitting your question.*

## Don't Live Dangerously!

- Pay attention to deadlines
- Make sure all supplemental documents are attached
- Double check your budget
- Proofread your application
- Be clear in your grant goals
  
- ASK QUESTIONS!





Questions?

# Award Acceptance



RFP/ Opportunity  
opens



Application



Offerors Call



Scoring



Committee  
Meeting



Board Meeting



Award  
Acceptance

# First Steps

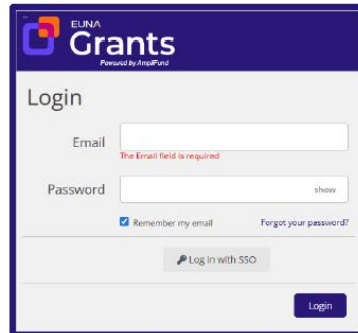
- Tasks in Amplifund:
  - Award letter and signatures
  - Special Conditions-\*\* **VERY IMPORTANT**\*\*
  - Signature Page- **Responsible individuals**
  - Confidential Acknowledgement
  - Certification Regarding Lobbying
  - Risk Assessments
  - Civil rights
  - Revised Budget
  - Nonprofit certification-if applicable
  - Contracts- if applicable
  - Set up those responsible for fiscal and program reports
- Policies:
  - Ensure you have required policies in place → signed and implemented date by YOUR proper authority



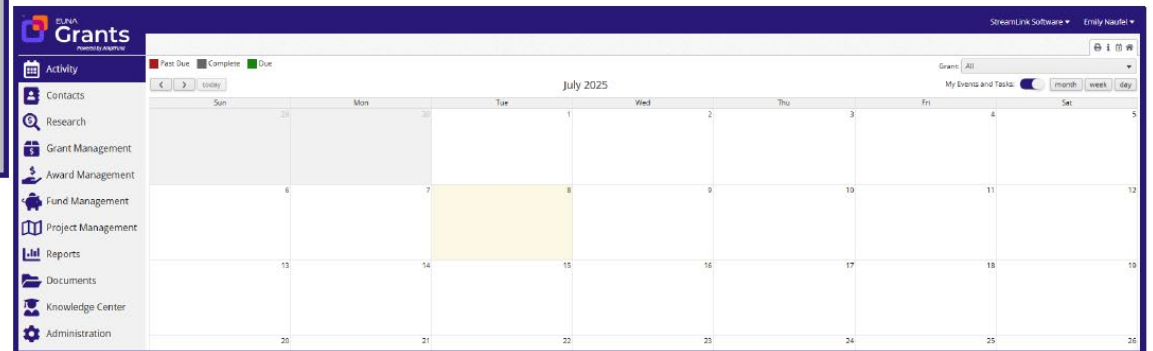
# AMPLIFUND changing to EUNA 10/31/2025

## Our New Look

Launching End of October

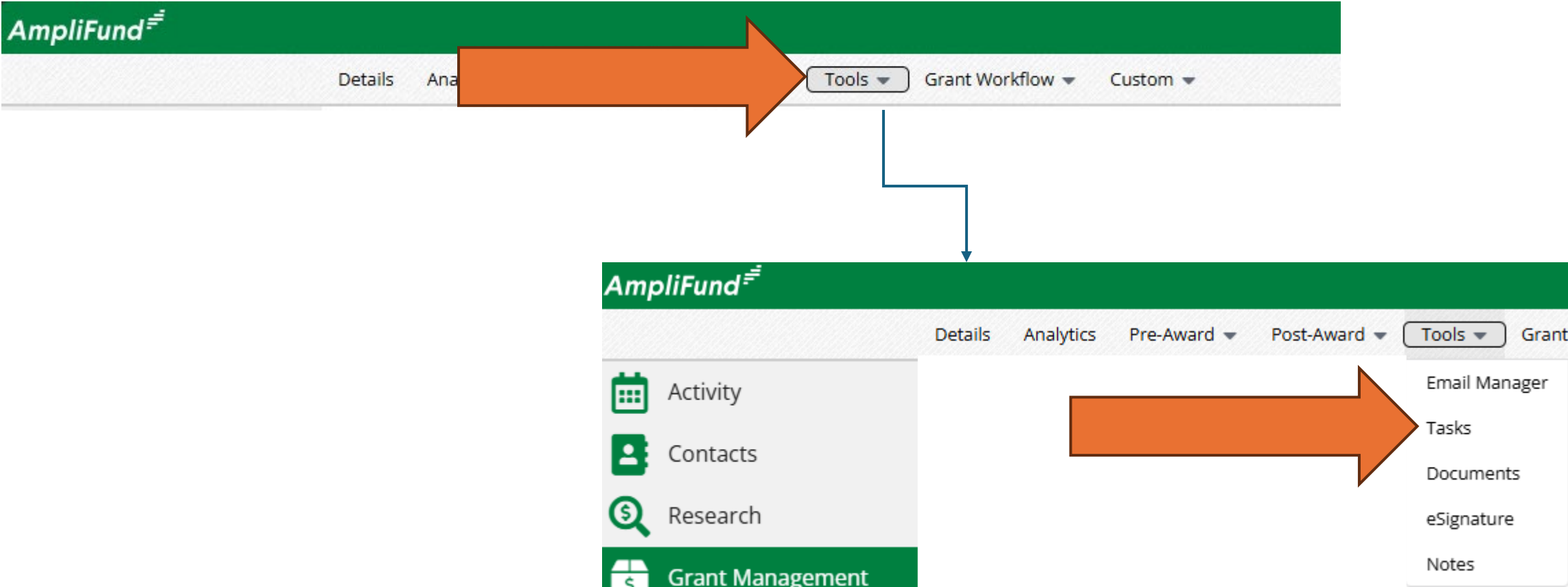


The screenshot shows the login interface for EUNA Grants. At the top left is the EUNA Grants logo with the tagline "Powered by Ariba®". Below the logo is the "Login" heading. There are two input fields: "Email" and "Password". The "Email" field has a red error message below it that says "The Email field is required". The "Password" field has a "show" link to its right. Below the fields are two checkboxes: "Remember my email" (checked) and "Forgot your password?". A "Log in with SSO" button is located below the checkboxes. At the bottom right is a "Login" button.



The screenshot shows the main dashboard of the EUNA Grants system. The top navigation bar includes the EUNA Grants logo, "StreamLink Software", and the user name "Ernst Haufel". Below the navigation bar is a "Activity" section with a legend for "Not Due", "Complete", and "Due". The main area is a calendar for July 2025. The calendar shows dates from Sunday to Saturday. The date July 8th is highlighted in yellow. On the left side, there is a sidebar menu with icons and labels for: Contacts, Research, Grant Management, Award Management, Fund Management, Project Management, Reports, Documents, Knowledge Center, and Administration. On the right side, there are filters for "Grants" (set to "All") and "My Events and Tasks" (set to "month").

# Amplifund Tasks






















# Amplifund Tasks

**AmpliFund**

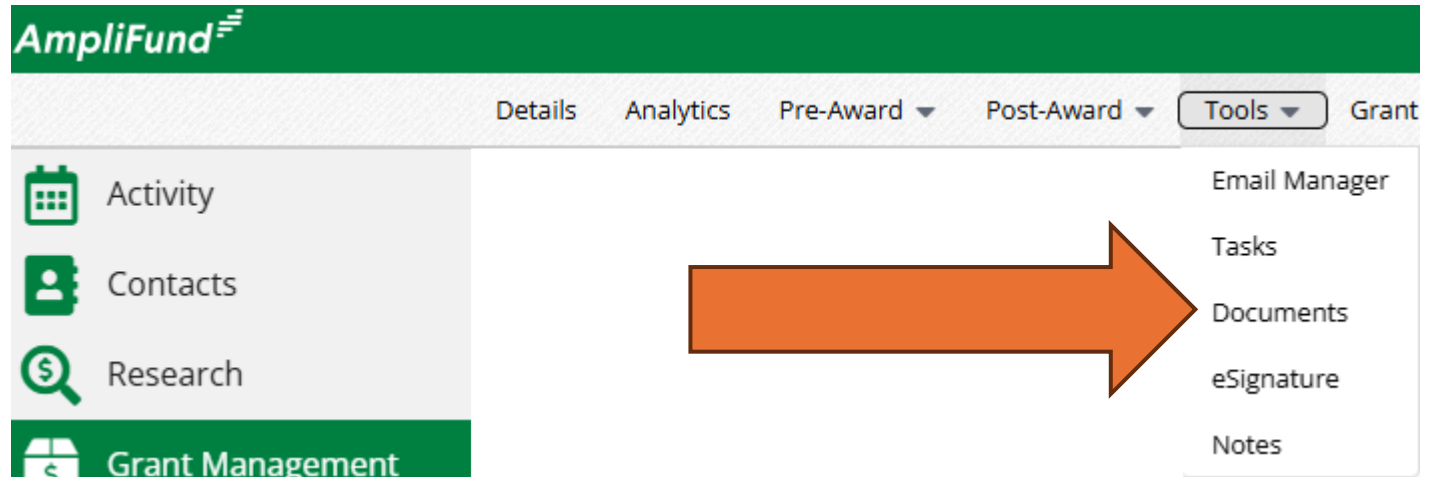
Details   Analytics   Pre-Award ▾   Post-Award ▾   Tools ▾   Custom ▾

- Activity
- Contacts
- Research
- Grant Management**
- Program Management
- Fund Management
- Project Management
- Reports
- Documents
- Knowledge Center

**Actions**  
  

<input type="checkbox"/> Select All	Name	
<input type="checkbox"/>	Award Acceptance	 
<input type="checkbox"/>	Special Conditions	 
<input type="checkbox"/>	Revised Budget	 
<input type="checkbox"/>	Revise Performance Goals	 
<input type="checkbox"/>	Risk Assessment	 
<input type="checkbox"/>	Civil Rights Training Certification Form	 
<input type="checkbox"/>	Sexual Assault Program Response Form	 
<input type="checkbox"/>	Confidential Acknowledgement Form	 

# Documents in Amplifund



# Documents in Amplifund

Details Analytics Pre-Award Post-Award Tools Grant Workflow Custom

Drag a column header and drop it here to group by that column:

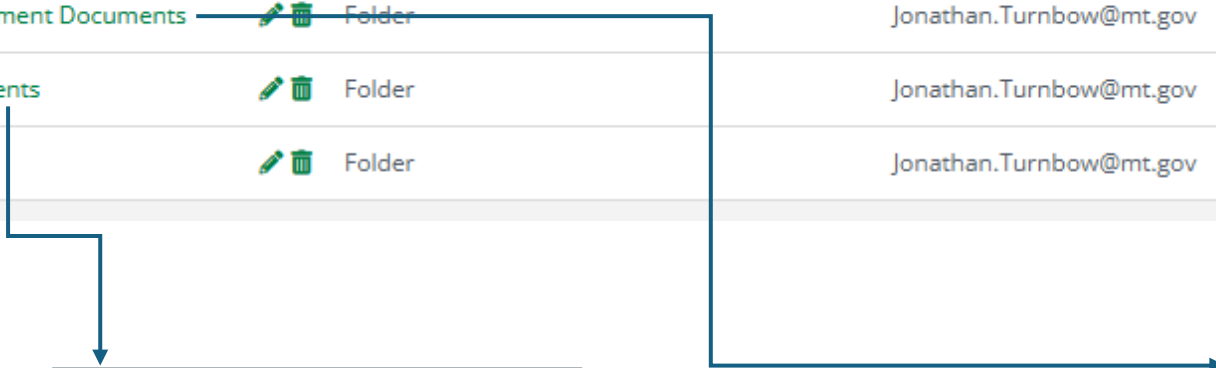
Name	Type	Created By		
Public	Folder	system		
Post-Award	Folder	system		
additional documents	Folder	Kara.Snarr2@mt.gov		
SABHRS Vouchers	Folder	Tammy.Farris@mt.gov	2/23/2025	2/23/2025



Name	Type	Created By	Date Created	Last Modified
Grant Management Documents	Folder	Jonathan.Turnbow@mt.gov		
Award Documents	Folder	Jonathan.Turnbow@mt.gov		
Application	Folder	Jonathan.Turnbow@mt.gov		

Award  
Special Conditions

Civil Rights Training Certificates  
Budget Adjustments (GAN)



The officials who sign this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable. Electronic and stamped signatures are not acceptable.

# Signature Page

A change in any of these positions requires submission of a new signature page with ALL signers.

Original Signatures are Required			
<b>A. Official Budget Representative</b>			
<i>Must be a person with budget-setting authority (i.e. City/County Commissioner, Mayor, Department Head, or President of Board Directors)</i>			
Name	Click or tap here to enter text.	Title	Click or tap here to enter text.
Address	Click or tap here to enter text.	City/State/Zip	Click or tap here to enter text.
Email	Click or tap here to enter text.	Telephone	Click or tap here to enter text.
Date	Click or tap here to enter text.	Signature	
<b>B. Project Director</b>			
<i>Must be an employee of the applicant agency</i>			
Name	Click or tap here to enter text.	Title	Click or tap here to enter text.
Address	Click or tap here to enter text.	City/State/Zip	Click or tap here to enter text.
Email	Click or tap here to enter text.	Telephone	Click or tap here to enter text.
Date	Click or tap here to enter text.	Signature	
<b>C. Financial Officer</b>			
Name	Click or tap here to enter text.	Title	Click or tap here to enter text.
Address	Click or tap here to enter text.	City/State/Zip	Click or tap here to enter text.
Email	Click or tap here to enter text.	Telephone	Click or tap here to enter text.
Date	Click or tap here to enter text.	Signature	
<b>D. Primary Grant Activities Point of Contact</b>			
<i>This individual does not have any authority pertaining to the grant and is simply the main point of contact for day-to-day communication. Signatures and official decision-making must come from the Official Budget Representative, Project Director, and Financial Officer.</i>			
Name	Click or tap here to enter text.	Title	Click or tap here to enter text.
Address	Click or tap here to enter text.	City/State/Zip	Click or tap here to enter text.
Email	Click or tap here to enter text.	Telephone	Click or tap here to enter text.
Date	Click or tap here to enter text.	Signature	

## Official Budget Representative

- Signs Award Letter and Special Conditions
- Attends and participates in monitoring

## Project Director

- Must be an employee of applicant agency
- Signs additional award documents
- Signs and creates GANs

## Financial Officer

- Responsible for payment requests
- Point of contact for MBCC Fiscal

## Point of Contact

- Responsible party who communicates with MBCC Program
- Can be the same as Project Director

Date Received by MBCC: \_\_\_\_\_



Questions?



# Most Common Policy Requirements

# Personally Identifiable Information (PII) and your responsibilities

Breach - The loss of control, compromise, unauthorized disclosure, unauthorized acquisition, or any similar occurrence where (1) a person other than an authorized user accesses or potentially accesses personally identifiable information or (2) an authorized user accesses or potentially accesses personally identifiable information for an other than authorized purpose.

The recipient (and any “subrecipient” at any tier) must have written procedures in place to respond in the event of an actual or imminent “breach”

# How to report a Breach

MBCC subgrantees must report via email an actual or imminent breach of PII to their MBCC grant manager and the MBCC Director as soon as possible and no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach. The report should include the following information:

- Date and time of the breach or detection of an imminent breach
- Description of actual or imminent breach
- Project number
- Project title
- Name of your agency/organization
- Contact information for your agency/organization



## Suitability of Determination

- Advance determination is required of any individual who is expected or reasonably likely to interact with a minor in the course of the grant awards.
- Determination must be made in writing.
- Determinations are renewed at least every five years.
- Determinations are re-examined if information becomes available reasonably suggesting unsuitability.

# Suitability Determination continued...

- Searches will be conducted by current and previous names/aliases as follows:
  - Public sex offender and child abuse websites/registries
  - Criminal history registries and similar repositories of criminal history records
  - Searches will be completed no earlier than six months before the determination regarding suitability.
  - An individual may not be determined as suitable if the individual:
    - Withholds consent to a criminal history search required by this condition;
    - Knowingly makes (or made) a false statement that affects, or is intended to affect, any search required by this condition;
    - Is listed as a registered sex offender on the Dru Sjodin National Sex Offender Public Website;
    - To the knowledge of the agency, has been convicted—whether as a felony or misdemeanor—under federal, state, tribal, or local law of any of the following crimes (or any substantially equivalent criminal offense, regardless of the specific words by which it may be identified in law):
      - Sexual or physical abuse, neglect, or endangerment of an individual under the age of 18 at the time of the offense;
      - Rape/sexual assault, including conspiracy to commit rape/sexual assault;
      - Sexual exploitation, such as through child pornography or sex trafficking;
      - Kidnapping;
      - Voyeurism; or
  - Is determined by a federal, state, tribal, or local government agency not to be suitable.



# Risk Assessment



Identify

Treat Evaluate

Monitor

The image shows a hand holding a black marker pointing to the word 'Identify' in a circular diagram. The diagram consists of a light gray circle with an arrow pointing clockwise from 'Identify' to 'Evaluate', then to 'Monitor', and finally to 'Treat', which then loops back to 'Identify'. The words are arranged in a circle: 'Identify' at the top, 'Evaluate' on the right, 'Monitor' at the bottom, and 'Treat' on the left.

## MBCC RISK ASSESSMENT REVIEW FORM

<b>Sub-grantee Agency:</b>		<b>Current Date:</b>	
<b>Sub-grant Number/Award Identification Number:</b>		<b>Award Amount:</b>	
<b>Project Title:</b>		<b>Prepared by:</b>	

### RISK FACTORS ASSESSMENT

Question Number	Question (Questions 1-3 to be answered by sub-grantee, include additional comments below)	Responses		
		Yes	No	Score (MBCC)
1	a Is your agency subject to the Single Audit Requirement? The trigger for a Single Audit is: During the fiscal year your agency expends federal funds in excess of \$1,000,000. <b>(If yes, please provide the most recent copy)</b>			
	b In the past two years has your agency received any other type of financial audit or review? <b>(If yes, please provide a copy)</b>			
	c Were there findings or recommendations?			
	d Were the findings resolved?			
2	a Does staff have previous fiscal grant experience?			
	b Does staff have previous programmatic grant experience?			
3	Has your agency experienced key employee turnover of an executive director, financial officer, or program manager/staff within the past year? <b>(If yes, provide details in comments below)</b>			

**Print Name of subgrantee:**

**Signature of subgrantee:**

**COMMENTS/ACTION ITEMS** Document your comments and action items in this space (e.g., technical assistance).

# Risk Assessment



# Questions

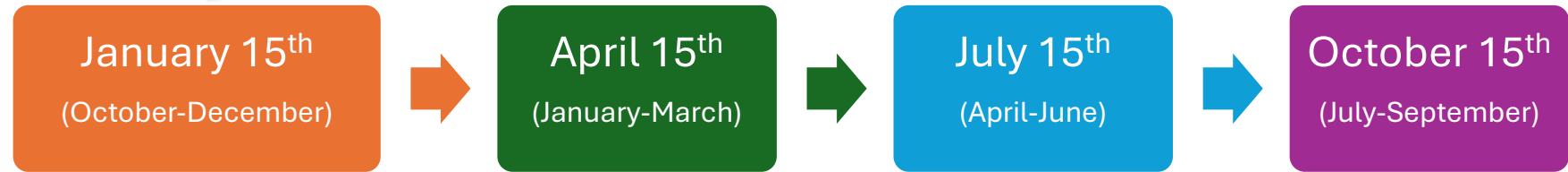


# Then What?

## Reporting:

- **Payment Requests** – Amplifund
  - Monthly or Quarterly
- Quarterly Reporting
  - **Federal Reporting**-Each grant has different requirements
  - **Performance Reporting**-Amplifund
- **End of Grant Close out due 45 days after the end of the grant**

# Quarterly Reporting due dates:



Final fiscal report and request for reimbursement are due 45 days after the end of the final quarter

# Performance Reporting

The screenshot shows the AmpliFund interface. On the left is a navigation menu with items: Activity, Contacts, Grant Management (highlighted), Reports, Documents, and Administration. The main content area shows a dropdown menu for 'Performance Reporting' with options: Financial, Performance (highlighted), Cash Flow, Management, and Settings. A sub-menu for 'Performance' is open, showing: Scope Summary, Performance Plan (highlighted), and Performance Strategies. An orange arrow points from 'Performance Plan' in the sub-menu to the main 'Performance Reporting' dropdown. A blue arrow points from the sub-menu area down to the main content area below.

## Test Grant – Performance Plan










Drag a column header and drop it here to group by that column


Name	Goal Type	Assignee(s)
Quarterly Reporting	Numeric	Tina Test
Input stories and actual work done	Narrative	Tina Test
What percentage of your grant is complete thus far?	Percent Achieved	Tina Test

## Choose which goal you are updating

# Test Grant – Performance Plan

Drag a column header and drop it here to group by that column

Name		Goal Type	Assignee(s)
Quarterly Reporting		Numeric	Tina Test
Input stories and actual work done	   	Narrative	Tina Test
What percentage of your grant is complete thus far?	   	Percent Achieved	Tina Test




Click add at the top of the page

Performance Plan

## Quarterly Reporting – Achievements

Drag a column header and drop it here to group by that column

Achievement Date	Number Achieved	Assignee	Notes	Attachments
8/1/2022	1	Kara Test	Creating a performance report, adding an achievement so it can auto populate in the report.	No
7/20/2022	1	Kara Test	will be adding more information to this quarterly report, you can add as many achievements as you want	No



## Create Achievement

Grant Test Grant



Strategy Reporting Information

Goal Type Numeric

Goal Quarterly Reporting

Description For a one year grant, there will be 4 performance reports created.

Assignee Jackie Test

Achievement Date     
**The chosen date is outside of the goal's planned Start and End Dates (7/01/2022 - 6/30/2024). To proceed, click Create. To edit, change the selected date.**

Ensure that this date is within your reporting period!!

Number to be Achieved 4

Number Achieved

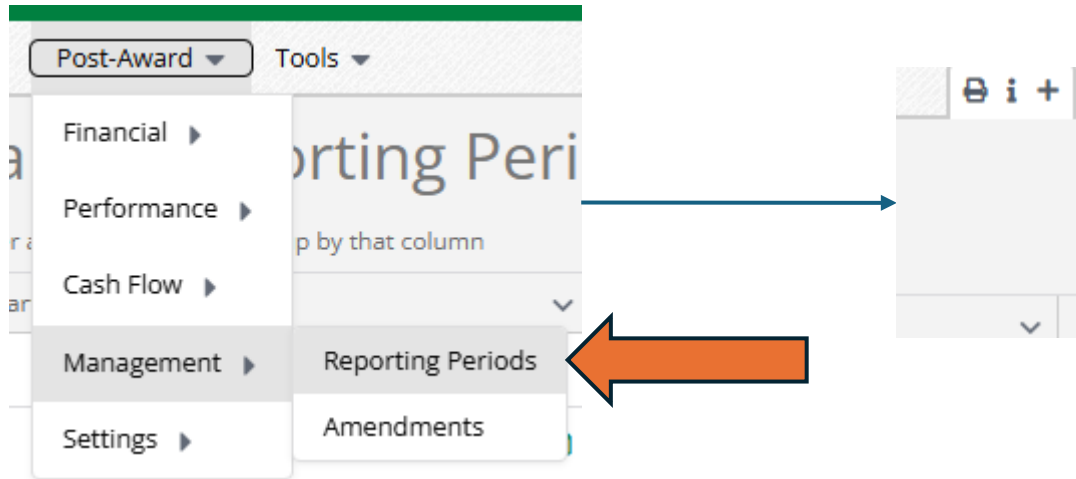
Notes

Upload File(s)  Choose file(s)

Create

Cancel

# Closing your Reporting Periods



Add a reporting period (top right corner of the page)

Check one OR both periods and the time period to be closed and hit SAVE

## Reporting Periods

Which grant would you like this closeout to apply to?

Test Grant

What types of reporting periods would you like to include?

Expenses

Achievements

What period of time would you like to close?

Select a time period... ▼

Cancel Save

# Test Grant – Reporting Periods

Start: 6/1/2024 End: 6/30/2024

Status: Open

Achievements 



## Overall Achievements Details

Number of Goals with No Achievements 2

Comments

Attach Documentation

Attach Documentation

 Choose a file 



Make sure all attachments are here

## Achievements Analytics

Goal	Type	# of Achievements Period to Date
Quarterly Reporting	Numeric Goal	1
Input stories and actual work done	Narrative	0
What percentage of your grant is complete thus far?	Percentage Achieved	0

Verify everything is correct, scroll down and hit CLOSE



Questions

# Monitoring



Review agency policies  
to ensure federal  
guidelines are met



Learn more about YOUR  
organization



Answer questions about  
fiscal and program  
concerns



Give guidance on best  
practices

# Reminder!!

A subrecipient that itself makes (lower-tier) subawards must be required to comply with the provisions of Part 200 Uniform Requirements concerning Subrecipient Monitoring and Management. Similarly, a subrecipient that itself enters into procurement contracts under the subaward must be required to comply with the Procurement Standards set out in the Part 200 Uniform Requirements.

This information will be reviewed during MBCC's monitoring visit with you, the subrecipient. If you have questions about this, please contact your Program Manager.



Questions



Home Events ▾ Funding ▾ Data ▾ Programs ▾ About Us ▾ Search MBCC 🔍

Funding / Funding Opportunities / Funding Opportunities

## MBCC Funding Opportunities

The funding opportunities listed below are provided to reduce crime and improve safety for Montana communities. For an overview of all funding opportunities, view [Funding Opportunity Descriptions](#).

MBCC uses a subgrant management and application system called **AmpliFund**. Applicants use AmpliFund to submit their applications for funding opportunities. For step-by-step instructions, training videos, and more, visit the [AmpliFund Resources page](#).

**Attention**

**This page includes grant funding administered by the Montana Board of Crime Control (MBCC) from federal sources. To support public safety services, MBCC will open new funding opportunities to maintain consistency with previous funding cycles. Anticipated updates to grant guidance in 2025 may reflect changes in federal policies, potentially altering the terms and availability of funding. MBCC will communicate any new conditions and requirements to applicants and grantees as they arise. Note that some funding opportunities and awarded grants may be revised or canceled.**

**2025 Funding Opportunities**  
[Byrne SCIP](#) [JRJ](#) [FVPSA](#) [VAWA](#) [Regional Juvenile Detention](#) [JAG](#) [RSAT](#) [VOCA](#) [SASP](#) [DVI](#)

**2024 Funding Opportunities**  
[Title II](#) [Byrne SCIP Pass Through](#) [FVPSA](#) [VAWA](#) [Regional Juvenile Detention](#) [CIT](#) [JRJ](#) [JAG](#) [COAP](#) [VOCA](#) [SASP](#) [DVI](#) [Byrne SCIP State Share](#) [Byrne SCIP Pass Through <\\$10,000](#)

**2023 Funding Opportunities**  
[Title II](#) [VAWA](#) [Regional Juvenile Detention](#) [CIT](#) [JAG](#) [VOCA](#) [SASP](#) [DVI](#) [JRJ](#)

**2022 Funding Opportunities**  
[FY23 RSAT](#) [CESF](#) [Title II](#) [COAP](#) [CIT](#) [DPP-Oct](#) [VAWA](#) [Regional Juvenile Detention](#) [PSN](#) [VOCA](#) [SASP](#) [DVI](#) [RSAT](#) [DPP](#)

# Funding Opportunities

## MBCC - Funding Opportunities

# MBCC Events Calendar

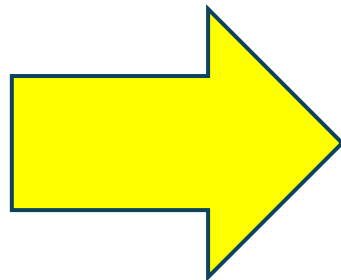


## MBCC Calendar

Today < > October 2025

SUN 28	TUE 30	WED Oct 1	THU 2	FRI 3	SAT 4
5	6	7	8	9	10
12	13 Columbus Day	14	15	16	17
19	20	21	22	23	24
26	27	28 8am 2025 Mont	29 9:45am 2025 M	30 8am 2025 Mont	31 Halloween 8am 2025 Mont

Board Business Meetings & Board Committee Meetings  
Events shown in time zone: (GMT-06:00) Mountain Time - Denver  
Add to Google Calendar



2025 Montana Crime Prevention Conference - Post Conference...  
Friday, October 31 · 8:00am – 5:00pm  
DoubleTree by Hilton Hotel Billings, 27 N 27th St, Billings, MT 59101, USA  
[More details](#) [+ Copy to my calendar](#)

# Behind the Scenes

We are still human

- And we understand that life happens!

We are here to HELP

- Communication is KEY

We don't know it all...but are willing to learn!

- We are willing to research to find the answer for you

We want to know more about YOU so we can advocate for you

- The more we know the better we can support you



A group of people in a meeting, with one person in the foreground writing in a notebook. The background is blurred, showing other participants. The text is overlaid on the image.

# Get with YOUR Program

Meet your Program Managers

# MBCC Program Contacts

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